

Hampton Board of Selectmen
Minutes of June 18, 2012

PRESENT: Richard Nichols, Vice Chairman
Michael Pierce, Selectmen
Ben Moore, Selectmen
Philip Bean, Selectmen
Frederick Welch, Town Manager

ABSENT: Richard Griffin, Chairman

7:00 PM

SALUTE TO THE FLAG

I. Announcements and Community Calendar

Mr. Pierce provided the details on the Hampton Beach Sand Sculpture Contest, which begins this weekend with awards being presented on Saturday evening. We have officially formed the IT Committee and we are now looking for members for this committee.

Mr. Nichols is extremely happy to report that spiking is repealed. He thanked Senator Stiles for her continued work to get spiking repealed.

II. Appointments

1. Dustin Marzinzik

- a. Hampton Commission 375th – Unable to make meeting tonight and asked to be moved to meeting on July 2nd.

2. Kathleen Murphy, Superintendent SAU 90

Ms. Murphy would like to thank everyone as they finish their first year. She believes their success comes from the support they have received from the Town including all the departments along with Fire, Police, DPW, and Recreation. She discussed the objectives they have met as an SAU and how they want to move forward by adding a cable channel.

a. Educational Cable Channel

Ms. Murphy explained some of the reasons they would like to have the Hampton ED Channel include: local channel dedicated to school activities, events, and news. She shared some of the activities that could be included concerts, athletics, drama, arts, ceremonies, School Board meetings, Drama presentations, and Recognitions & Awards. They are doing this to enhance communication with the community and families, support transparency of efforts and actions in the face of the public, advance marketability of our community to potential businesses and residents and illustrate the value added to our community by our

schools and students. So now we come down to what they need and they understand the Town is really close to completing their negotiations with the cable company and they are asking for an ED channel for SAU 90. They need to set up a portable station since they have many locations to tape. They can use some of the resources that they have including staff, students, and resources from the Seacoast School of Technology. The SAU does have plans including: School District has \$12,000 set aside for initial setup of ED channel, working on SAU90.org website revisions and upgrades, and exploring capacity to live-stream school events and student learning activities. Ms. Murphy summarized that these are some of their plans and they hope the Board will graciously honor their request. She understands that they have a budget and they are looking for some assistance in regards to equipment.

Discussion

Mr. Pierce thanked Ms. Murphy for coming. A couple of things crossed his mind during her presentation. He shared some information on how the Town has a high-speed drop in this building and a few other locations in Town so he is sure they would need this also. Ms. Murphy commented that she has spoken with Comcast and they are looking at Hampton Academy as the location for the drop and believe that there possibly is already a drop at this location. Mr. Pierce confirmed with Ms. Murphy that they are not looking to have a setup similar to the Town has here since they want a portable system in place. Ms. Murphy explained that much of what they plan to do will not necessarily be live events but instead tape events and play it back later. Mr. Pierce wonders about staffing. Ms. Murphy stated that they know they have a ways to go on this but they hope to train several people on the cameras and incorporate a current technician position to take on some of these responsibilities. Mr. Pierce brought up the IT Committee that the Town is forming and Ms. Murphy may want to have someone join this committee. Ms. Murphy thinks that is a great suggestion and will bring it back to their Technician.

Mr. Moore has not seen a copy of the current draft of the contract that they have been negotiating. Mr. Moore would turn to a member of the Board who has been involved in the negotiations to comment on this.

Mr. Welch would be happy to go over what they have in the contract. The negotiations for the current contract renewal have provided two channels for governmental purposes not educational. They wrote into the contract an educational channel and the cable company insisted that it be shared between both SAU's. However, the cooperative school district has their own station. The drop at the Academy is part of the Institutional Network and one thing Comcast has insisted on is that all that be ripped out. It is a very expensive network to maintain and they have not maintained it for the life of the contract. In place of this, the Town did ask for additional education channels, which they have agreed to along with putting a hot drop into each of the buildings. They have not been willing to grant any money for equipment itself, which is a disappointment to us. The contract is at corporate. Mr. Welch went on to comment on how they have been advised by counsel that it is not recommended that the Town open negotiations back up at this time to include the schools. So if the Town takes the advice of counsel we would end up with the one guaranteed channel for both SAU's to share. Mr. Welch reiterated that they did try for a separate channel for each SAU but the cable company was not willing to do that. Ms. Murphy wonders if it would be permissible at this time for her to discuss this with Comcast without jeopardizing any discussions that the Town has had with them. Mr. Welch stated that right now, if the

contract were amended they would be back at square one. However, he does think that they can accomplish some of the things that they want once the contract is approved.

Mr. Nichols would like to read a section of the contract related to the combined channels for the SAU's in terms of cost. After reading this section, he understands it to say that there will be backbone type of costs involved and it will be the responsibility of the Town/SAU's. He also pointed out that the request for the channel would have to come from at least two of the Town's. Mr. Nichols thinks that an important question to be answered would be what is the cost involved. Mr. Welch stated that the Town did ask for a cost to put the 2nd Town station at the Fire Station and although the cost was given for the Beach Station as opposed to the Uptown Station, it was estimated at \$10,000. We will have to wait and see what the cost would be for the schools. Mr. Nichols stated financially speaking the franchise fees are about 4% with 75% of the 4% going to the general fund and 25% goes to the cable TV origination fund. This is running in the ballpark of \$75,000 and in recent times they have spent substantially less and he believes the balance is currently around \$95,000. He is certainly opened minded to a discussion that might take place between some combination of the Selectmen, Schools, and Cable TV Committee. Ms. Murphy commented that they appreciate that and the school board definitely understands their obligations. However, of course some assistance would be beneficial because again they do service the community as a whole. Therefore, it would make sense that they work together on this.

Mr. Nichols wonders what sort of timeframe we are looking at before the draft is approved since it appears that nothing can be done until the contract is approved. Mr. Welch went through where the contract has been so far and that it has made it to corporate and we hope to hear in the next couple of months.

Everyone agreed that the best thing is to wait for the contract to be approved and then move forward from there. Ms. Murphy shared some of the things that they hope to accomplish in the meantime. Mr. Nichols pointed out that once the request is made of Comcast it would have to be implemented and working within 90 days.

Mr. Pierce confirmed with Ms. Murphy that she would be willing to work with SAU 21. Mr. Welch shared some additional opportunities that would become available to the schools even on a regional level.

b. Coffin Pond Dam Maintenance (a/k/a Batchelder Pond)

Mr. Welch stated that they have worked with the school district on this and they realize there is work that needs to be done. The school is not staffed to do this type of work and the Town is. Mr. Welch stated that since she was coming tonight he suggested this item be put on the agenda to be discussed since the dam is on school property. The estimated cost is \$2,500 and it needs to be done or it will escalate in magnitude and cost. Mr. Welch understands that we are approaching the end of the districts year and he is suggesting that the Board approve the work to be done by our staff and be reimbursed by the school for the cost of labor and supplies.

Discussion

Ms. Murphy was just told of this idea today. She shared information on the evaluation that was done on the dam in the spring. They are aware of the fact that the dam is the liability of the district and she will bring this proposal back to the School Board and after the Board

decides on this Ms. Murphy will contact Mr. Welch. Mr. Welch stated that the State stays on top of these things and the sooner the work is done the better it will be for everyone.

Mr. Moore clarified with Mr. Welch that he would need a vote by the Board to allow the Town's DPW to do this work.

Ms. Murphy expressed concern with the property across the way and how it does not belong to the School District. She assumes that the State will take care of this issue with the private property. Mr. Welch informed them that the State has ordered the Town to remove all the trees on the embankment across the street. He went through a description of some of the other work that will be done.

Mr. Moore wonders how difficult it will be for DPW to keep their time separate for this project in regards to what portion is School District time and Mr. Welch stated this is done all the time and will not be a challenge for them.

Mr. Moore MOTIONED to APPROVE contingent on approval by the School Board that DPW extend its services to the school to be reimbursed for the cost of work done on the school property. Mr. Pierce SECONDED.

VOTE: 4-0-0

3. Ed Tinker, Assessor
 - a. 2011 Abatements

Mr. Tinker explained that this is the last 16 of the abatements for this year. He stated that abatement 111 was an update for the Board and not one to be approved tonight so there are actually only 15 to approve. The motion tonight would be to approve 15 abatements totaling just over \$39,000. The YTD total is a little over \$90,000. This is pretty much the majority of abatements with only a few possible adjustments left.

Mr. Pierce MOTIONED to APPROVE the 15 2011 Abatements presented tonight by Mr. Tinker. Mr. Nichols SECONDED.

VOTE: 4-0-0

- b. Notice to DRA of Non-use of PA-28 Inventory of Tax Property Form 2013

Mr. Tinker explained that this is a form that would be sent out to each taxpayer for information regarding household members, any changes made to the building, any land in current use, conservation easements and things like that. They determined a few years ago that the information/benefit of the form does not outweigh the cost. He explained some of the other measures the Town has in place to obtain similar information. This is the third year that the Assessing Office has recommended that we do not mail out these forms.

Discussion

Mr. Nichols thinks the bottom line and what he is getting out of what Mr. Tinker is saying is that for the last couple of years they have not felt the need to have this form and it ends up being just a bunch of unnecessary paperwork.

Mr. Moore MOTIONED to APPROVE the Notice to DRA of Non-use of PA-28 Inventory of Tax Property Form 2013. Mr. Pierce SECONDED.

VOTE: 4-0-0

Mr. Nichols has a question about Legislation last year that could impact the Assessing Department ability to get onto a property. This Legislation was meant for environmental and conservation types of assessments and assessing purposes were excluded in this Legislation.

4. Michael Schwotzer
 - a. Monthly Financials

Mr. Schwotzer is here tonight to discuss the May financials, which are available on the website. This is the fifth report of 2012 and the target is 41.67%.

Income – The motor vehicle income total came in at \$265k, which is \$52k above budget. On a year-to-date basis, it is .77% above target and \$42k ahead of '11. The other major contributors to the month's income total of \$443k were Interest on Taxes @ \$48k; Building Permits @ \$12k; Departmental/Other @ \$56k; Parking Lot Revenue/Leases @ \$22k; and Real Estate Trust @ \$34k.

Expense – At the end of May, the operating departments (with debt service) were 35.75% of the budget, which is below the month's target of 41.67%. If the spread of 6% were maintained throughout the year, we would under expend the budget by \$1.47M. The majority of the departments continues to be below the target level and do not have any major issues. In Personnel Administration, the normal budget for Merit Pay is \$14,618 but this amount was doubled for 2012. The reason for this is that late in 2011, the Board authorized increases to be given to the non-union employees but the amounts/recipients were undetermined at time of budget setting. This year, in the individual departments, the cost increase due to those 2011 changes are being incurred but the budget (half of the total) remains in the Merit Pay account. To correct this, \$14.6k was booked (all at one time) with the offsetting credits going to the affected departments in the correct ratio. This leaves a similar amount (\$14,618) available for the same purpose in 2012. In Municipal Insurance, Health Insurance is now running slightly more than the monthly target. As noted last month, he estimates that by year-end this account will be overspent by \$15k due to no union members changing to the lower cost HMO versus the estimate of 40% changing which was used during CBA negotiations/cost calculations. The PD is running significantly below budget but due to the seasonality of so many costs, this is not a true picture. The "usual" accounts (OT and gasoline) are already showing a trend that will have them over budget for the year. The FD is also running significantly below budget but as with the PD, this is mainly due to the seasonality of the Fire Department's activities. The FD OT Expense is still approximately two-thirds of its YTD target and \$10k less than in 2011. He has spoken to the Chief and this is related to three openings workers comp, workers comp, and a private injury. There are many people out right now and he has paperwork out on three new hires. In DPW both sections are within their respective budgets overall. The budget overage in Engineering discussed last month was reviewed and found to be a case of the correct account being used but not the one used for the year-end encumbrance. This has been corrected. The season has started and so \$27.9k of cost for Mosquito Control has been booked. If prior year patterns hold, this account should approach 100% by October. In Patriotic Purposes, the \$1,887 is for the purchase of Memorial Day flags by the American Legion plus a supply for the Town's poles located in several locations. The year to date activity in the four revolving accounts continues to be minimal. In Fund #24 – Recreation, Beach Sticker donations are now up to \$18k.

Discussion

Mr. Pierce asked Mr. Schwotzer to remind him about the details around the merit pay. Mr. Schwotzer explained it was 1% of non-union wage total was given out to the majority of non-union employees. Some employees were excluded since they had not been with the Town long enough. Mr. Pierce was under the impression that they were still fussing over this. Mr. Schwotzer believes that they are still and that is why the money has not been distributed in 2012. Mr. Nichols stated that the authority was given to Mr. Welch to distribute the amount how he saw fit.

Mr. Pierce has a few academic questions. Under Fire Suppression, he is a little confused about the numbers for career incentives and the negative amounts on this line. Mr. Schwotzer stated that this has been done for several years and they will at a later date see movement of these amounts to the EMS Fund. In DPW under WWTP administration the amounts for staff development are a little wacky and he wonders if this is related to the realignment he is doing down there. Mr. Schwotzer believes that Mr. Noyes is spending some money to help build the staff morale and has some great movement in this area. Money has not typically been spent in this area and he applauds Mr. Noyes for doing this. Mr. Schwotzer shared some of the positive feedback he saw when he was down there for the workers appreciation day that Mr. Noyes had a little while ago.

Mr. Nichols did speak with Norm Silberdick and he received an email from Warren Mackensen on the Real Estate Trust Fund, which appeared to be down in revenue, and it appears to be a timing issue. One thing he would point out as good news is in the Legal Department spending, particularly with all the discussions on it last year, in outside legal expenses through May have only run \$16,000 compared to the budget of \$134,000 which equates to spending only 12% of budget. He has a question for Mr. Welch, Mr. Schwotzer and the Board about the Fire OT accounts analysis that has been in place for at least as long as he has been a Selectman. He thinks this went back to about 2007 when town wide overtime hit a large percentage and Fire OT was singled out since it was driving a lot of the OT. He has found over the last few years that Chief Silver has managed OT cost quite well and he is wondering if it is necessary to continue producing this analysis. Everyone agreed that this analysis no longer needs to be done.

Mr. Nichols asked Mr. Schwotzer to share the discussion that they had in regards to the billing of the SRO's including benefits as opposed to just wages. Mr. Schwotzer explained that up until this year we have only billed for wages for both the High School and Junior High. The questions were raised if we could include overhead cost and if there is a way to track the different assignments they are covering. He explained how they came up with the overhead cost and it includes: FICA if applicable, Medicare, health and dental coverage and NHRS (which is 20% alone). This came up to a rate of around 62% for these overhead costs. They will be billing Winnacunnet with these cost involved and they are expecting to get this bill. It did not make sense to bill the SAU 90 for these overhead cost since they are Hampton. Mr. Nichols knew that we were going to see a figure around 63% and he did not feel it was fair that Hampton people absorb all this since Seabrook, Hampton Falls, and North Hampton all make up the Winnacunnet portion. Mr. Moore wonders if the overhead cost involves compensated leave. Mr. Schwotzer stated that those cost were not included since the officer gets paid 40 hours no matter what and the schools will be charged only for the time the officers are in the schools. Mr. Nichols shared the following stats for 2011 the

total wages for the two officers for the year was \$125,000 and the revenue that came in from both SAU's was about \$55,000. So essentially, we are billing only about 50% of their wages. Mr. Moore thinks we are moving in the right direction. Mr. Nichols thinks it might be worth it in the future to discuss billing SAU 90 once they have been given enough time to budget for this. Mr. Pierce clarified that we are only billing the school for the time they are in the school and work for us in the summer and school vacations so we will never get 100% reimbursement for these officers.

b. Post-Issuance Tax Compliance Policies and Procedures

Mr. Schwotzer explained that we issue tax-free bonds periodically. It is usually just done for TAN's and this year we may be doing it for other things like some of the projects going through. We have a maximum amount of \$10M that we can do and it will be tax-free. The IRS looks very close at tax-free bonds because they can potentially be abused. Since the IRS is cracking down on this the Town has been advised by bond counsel to adopt a policies and procedures because that is one of the questions the IRS will ask is have they adopted these policies and procedures. We have followed their suggestions to a tee and the majority of the information is not applicable at the time. He is requesting that the Board pass the motion to put this policy in place.

Discussion

Mr. Pierce thinks it appears to be a lot to be done, Mr. Schwotzer stated that is not the case and went through the process already in place, and it covers most of the items in the policy.

Mr. Moore asked about the compliance coordinator, expressed concern with the word shall consult with bond counsel or rebate consultant, and he wants to make sure the word "shall" is ok with Mr. Schwotzer. Mr. Schwotzer stated it is since it also states if the coordinator understands the policy this piece of consulting with others is not necessary. Mr. Moore asked about the arbitrage rules these days and borrowing money for multiple years. He wants to know what the arbitrage rules are in regards to a project that we may have going on with 3 years of work involved. Mr. Schwotzer does not believe that there will be a problem with the arbitrage rules in the example provided by Mr. Moore. There was an additional discussion on how all of this works.

Mr. Nichols wonders if this reporting only applies to future bonds or will it also applies to some of the historical stuff that we are in the process of paying off. Mr. Schwotzer stated that they complied with the IRS rules at the time that the bond was issued so he does not think there would be any issues. The reporting requirements have only been changed going forward. If we pass this, he will send copies to be put on file. Mr. Nichols wonders if the work related to the Westside streets falls into a gray area and it does not according to Mr. Schwotzer. Mr. Nichols wonders if it impacts any of the SRF funding going forward for things like the Church Street Pump Station and it does not.

Mr. Moore wonders if there will be any problems since this is set up for five Selectmen and there are only four Selectmen available tonight. Mr. Schwotzer looks for a majority of the Board at any time.

Mr. Moore MOTIONED to APPROVE the Post-Issuance Tax Compliance Policies and Procedures. Mr. Pierce SECONDED.

VOTE: 4-0-0

Mr. Nichols asked about a request made of Mr. Schwotzer a few weeks ago in regards to the tax impact of the CIP and he wonders if he has a timeframe in regards to getting this information. Mr. Schwotzer hopes to get this taken care of in the next 10 days. He has the information that Mr. Welch has provided him with. Mr. Nichols asked about 2013 and looking at whether or not the complete impact was taken in that particular year. Mr. Schwotzer has only scanned the document and noticed some of these issues. There was an additional discussion on how this impact will be calculated and if he has any questions he will follow up with Mr. Nichols. Mr. Nichols wonders if the other members of the Board have any thoughts on the five corners intersection in the CIP. Mr. Moore feels it is a little too soon to make any decisions since they have not really discussed the items in the CIP yet. Mr. Schwotzer suggested they let him put the information together and then have a discussion from there.

5. Ron Plourde

a. Request for Signage - No Parking at 19 Ocean Blvd

Mr. Plourde explained that he is the new business owner of YesterYears Ice Cream Shoppe. He is looking for the Boards support in asking the State to put up a new sign at the corner of Ocean Blvd and Q Street. The request is really to put up a sign for 10 minute loading or unloading so that it is consistent with all the other businesses along the strip there. He explains how people pull up, park here for the day, and block access to his business.

Discussion

Mr. Pierce stated that the pictures of the business are really great. He questioned if Mr. Plourde is asking for no parking. Mr. Plourde explained again that what he is asking for is a limited amount of time someone can park on the corner such as 10 minutes like all the other loading zones in front of the businesses on the strip. He thinks one sign is all that would be needed. He knows that this needs to be done by the State but would like the support of the Board.

Mr. Bean welcomed him to Town and thanked him for the great mocha chocolate frappe.

Mr. Welch stated it just requires a vote of the Board.

Mr. Nichols took a ride down there, he has one question, and it did not appear that anyone was parking inside of the yellow line and he did not see any signs going down the road. However, he also did not see anyone parking inside the yellow line except maybe two or three cars. He wonders what the yellow line denotes. Mr. Welch explained it is similar to a yellow line on the highway and you cannot park between the yellow line and the sidewalk or you can be ticketed. There was an additional discussion on parking in this area, how people know that you are not allowed to park, and whether or not signs are posted in this area.

Mr. Bean MOTIONED to APPROVE the Request for Signage “No Parking and No Loading” at 19 Ocean Blvd and Q street; for the Town Manager to liaison with the State. Mr. Pierce SECONDED.

VOTE: 4-0-0

III. Approval of Minutes

1. June 04, 2012 Public Minutes

Page 2 – First sentence, change Mitigation to Mediations

Page 3 – Sentence of “Mr. Nichols will wait and qualify” change “is” to “his”

Page 5 – 2nd paragraph change, last sentence “restrictions” to “conditions”

Page 11, 2nd paragraph change “executive” to “executable”

Mr. Moore MOTIONED to APPROVE the Minutes of June 04, 2012 as amended. Mr. Pierce SECONDED.

VOTE: 4-0-0

IV. Town Manager’s Report

Mr. Welch deviated from his report

Request of to allow the service of alcohol in the outside seating for Community Oven at 845 Lafayette Road. This had been approved for a prior business at this same location.

Mr. Bean MOTIONED to APPROVE the Community Oven Request of Service of Alcohol outside, pending approval of the Police Chief, Fire Chief, and Building Inspector. Mr. Moore SECONDED.

VOTE: 4-0-0

Town Counsel has brought three copies for Hampton Beach Village District “Beach Fire Station Lease for period of construction” Leasing Agreement

Chill Catering One-Day Entertainment License – Request entertainment at the Seashell Complex on 06-30-2012. Mr. Welch stated that they have informed the State that they need to apply for an Entertainment License for the whole year.

Mr. Moore MOTIONED to APPROVE the Chill Catering One Day Entertainment License – Request entertainment at the Pavilion Seashell Complex on 06-30-2012. Mr. Nichols SECONDED.

VOTE: 5-0-0

Mr. Welch explained that he has been attempting to contact Mr. Gegas regarding the parking spaces at Church Street and what the State is willing to pay for them. He has made many attempts to contact him and has not been successful but has left him a message.

There is a grant funding application and spending process for the Boards consideration asking that the Manager to exercise authority under 3195B to allow certain grant applications. This request is from the Chief of Police and he strongly encourages this because the PD receives grant funding assistance on very short notice. This has been sent to all the Board members.

They have received a letter from the Chamber asking for use of the Town Hall parking lot for the Seafood Festival.

Mr. Pierce MOTIONED to APPROVE the use of the Town Hall parking lot on September 7, 8 and 9th for the Seafood Festival. Mr. Moore SECONDED.

VOTE: 4-0-0

Mr. Welch mentioned that the Board had asked if the State Liquor Store had paid their bill for sewer usage and the bills have been paid.

1. A bid for the purchase of aggregates was awarded to M. Bradsher as the lowest of four bidders.
2. The Town Clerk's Office now requires the presentation of a photo ID to process your transactions dealing with vital records licenses and vehicles registrations requests.
3. A number of business establishments are conducting entertainment without a 2012 entertainment license under the Town Ordinance. Establishments should file immediately for the license to avoid fines and penalties.
4. I will be out from June 19th to 24th Michael Schwotzer will be the Acting Town Manager during that time.
5. A letter has been sent to the Hampton Harbor Marina requesting that their gate at Fellows Avenue be closed and remains in that condition. This closure requirement will be enforced beginning July 2 if it is not done voluntarily.

Discussion

Mr. Pierce commented that it appears that there has never even been a gate there. Mr. Nichols asked if he needs the Boards concurrence to enforce this. Since it runs across Town Property and the Board is in charge of Town Highways and Town Property he would bring it back to the Board for support.

Mr. Nichols MOTIONED to AUTHORIZE the Town Manager to enforce the gate closing by the Hampton Harbor Marina on Fellows Avenue starting on July 2nd. Mr. Pierce SECONDED.

VOTE: 4-0-0

Mr. Nichols brought up that a motion was previously made to appoint Mike Schwotzer as the Acting Town Manager.

Mr. Moore wonders if Mr. Welch would be prepared to be the point person for the DOT efforts that they committed to last week. Mr. Welch believes he already is. Mr. Moore confirmed that at this point no crosswalks have been painted on Ocean Blvd.

Mr. Bean and Mr. Noyes met with Bill Watson, it was a great meeting, and Mr. Noyes will be discussing it with Mr. Welch when he returns.

Mr. Nichols brought up the EPA deficiencies in the grant application and these are normal according to Mr. Welch. On the issue of Seacoast United going forward with the Planning Board and he wonders about their request for access to Hardardt's Way. Mr. Welch is under the impression that it is being dropped at this time since they want to move forward with the planning for the buildings. They may come back to the Board or with a warrant article for Town meeting. Mr. Nichols saw a copy of the DRED MOU. Mr. Welch stated that they are scheduled to talk to Department Heads on the 26th and he has contacted both Senator Stiles and Phil about this. Mr. Nichols has a few issues which he brought up for Mr. Welch including Hampton Police ability to enforce ordinance violations on State property, trash barrels not being put out until May 1st, DRED employee parking is a requirement, beach ordinances and nothing about street sweeping.

Mr. Bean summarized that Department Heads will meet on the DRED MOU on June 26th and will then come back to the Board with their recommendations.

V. Old Business

1. Purchasing Policy and Procedures – Approval

Mr. Nichols stated that the Board has received this document with any changes made. He has been through it and is fine with all the language.

Discussion

Mr. Pierce is fine with this draft but wonders why it is not date stamped or some sort of tracking method on these documents.

Mr. Nichols MOTIONED to APPROVE the Purchasing Policy and Procedures as documented in the 3:08 emailed version dated June 15th from the Town Attorney. Mr. Moore SECONDED.

VOTE: 4-0-0

Mr. Pierce would like to see some sort of dating/tracking placed on documents and the Board agreed that this would be a good practice.

2. Execution of revised Lane Library – Unitil Loan Agreement

Atty. Gearreald explained that previously the Board approved a document for a higher loan amount pursuant to the Town Meeting vote and what has happened is that Unitil has issued a rebate so that the loan amount is lower. The document in front of them is for a lower amount and therefore the Board needs a motion to sign this document.

Discussion

Mr. Moore pointed out that the Board did not receive a copy of this information.

Mr. Nichols added that since they do not have an amount or any additional information they cannot approve this tonight. The Board agreed that they could discuss this at their meeting tomorrow.

3. 2012 Selectmen's Goals

Mr. Nichols thinks that they have worked their way through this and identified the goals. He thinks a document needs to be produced showing all five goals.

Other Old Business

Mr. Nichols brought up the motion made in regards to Wally's last week and how the Attorney was consulted on the request to obtain information from the Police Chief in regards to the parking lot issues. The attorney did not see any problems with the request and therefore this will be discussed on July 2nd. He would request that the Police Chief attend this meeting.

VI. New Business

1. 2012 Dog Warrant – Issuance

Mr. Welch commented that there are 409 dogs not licensed and the RSA's require that a warrant be issued. There are still two people with outstanding 2011 and one outstanding one from 2010. He explained how they would be taken to court and it is theoretically cheaper to pay the \$4 or so charged by the Town Clerk as opposed to going to court and spending well over \$100.

Discussion

Mr. Bean confirmed that this could be done on the website.

Mr. Bean MOTIONED to AUTHORIZE the Issuance of the 2012 Dog Warrant. Mr. Moore SECONDED.

VOTE: 5-0-0

2. Authorize Town Manager under RSA 31:95-b to apply for grants under \$5,000 of federal or state aid, or both.

Discussion

Mr. Pierce has some issues with this but would first like to bring up whether the Town Manager is able to sign them if under \$5,000. He thinks we need to be extremely careful with these grant applications and he wonders if they should go through legal first. He shared some concerns he has with these grant applications. He brought up the RPC grant and would like it passed through legal along with the grant that they voted on last week in regards to Winnacunnet Road and Lafayette Road. Mr. Pierce also brought up the sustainable communities grant and some issues that have been brought to his attention in regards to this grant. He is concerned about losing rights regarding previous grants.

Mr. Moore thinks it is late and this was not on the agenda so it should be pushed to the meeting on July 2nd.

Mr. Bean agrees that we should wait until the Chair returns to discuss these valid points brought up by Mr. Pierce.

Mr. Nichols does not think that they are prepared to have an intelligent discussion on the sustainable communities grant brought up by Mr. Pierce until the Town Attorney has had a chance to look into these grants. He shared some information that he has researched. The Board agreed to have the Town Attorney look into the previous grants voted on before they discuss it next week.

Mr. Bean thinks that Attorney Gearreald should review all grants before the Board votes on them or the Town Manager signs off on them. And to defer the vote on the authorization until the Attorney reviews it.

Mr. Nichols pointed out the details that the Chiefs of the Police and Fire Departments provides prior to asking for approval. Mr. Nichols stated as for the actual grant under #3 that is being asked to be approved tonight he does not have a problem with this grant request and the Fire Chief has provided the details.

3. Dept. of Safety Interoperable Emergency Communications Grant Program – Grant Authorization of approx. \$3107.69

Mr. Moore MOTIONED to APPROVE the Dept. of Safety Interoperable Emergency Communications Grant Program – Grant Authorization of approx. \$3107.69. Mr. SECONDED.

VOTE: 5-0-0

4. 2013 Warrant Articles

Mr. Nichols asked for any opinions.

Discussion

Mr. Pierce is happy to have these drafts. Mr. Pierce wonders if at some point they will be asked to discuss these articles. He thinks at some point we need to get on the ball with this sooner than later.

Mr. Moore thinks they should suggest this be put on the agenda for July 16th.

VII. Consent Agenda

1. 2011 Abatements – Parcel #'s 160-22 & 160-31; 183-42; 267-27; 290-27; 290-52; 290-53; 290-118-1; 290-137-1; 295-1-M, 16U & 28U; 295-13; 295-59-5-B; 177-42; 999-4 & 999-168; 999-19 & 999-167; ~~999-33 & 999-129~~; 202-1-58 & 202-1-K10
2. Pool Table Permit – 24 Harbor Road LLC – Water's Edge yacht Club
3. Coin Operated Amusement Devices – Hampton Beach Amusement Corp
4. Entertainment Permit – Beachside Restaurant – 5 F Street
5. Parade and Public Gathering License – Hampton Beach Children's Parade – 08/17/12
6. Permission for service of Alcohol at the State Park Pavilion – Hoskison & Bishal Wedding – 07/28/2012
7. Beach Fire Station Lease for period of construction

Discussion

Mr. Pierce asked about the pool table permit for Water's Edge Yacht Club and wonders why it is necessary since it is not open to the public. Mr. Welch explained that they are allowed to have visitors.

Mr. Moore MOTIONED to remove item 1 abatement's #999-33 & 999-129 from the consent agenda.

Discussion on motion; the abatement were approved under Mr. Tinker's appointment.

Mr. Pierce MOTIONED to MOVE the Consent Agenda with the exception of item #1. Mr. Moore SECONDED.

VOTE: 4-0-0

VIII. Selectmen's Closing Comments

Mr. Nichols commented that a couple of things popped up this week including an abatement from the Seabrook Station, an incident at Seabrook Station that the Fire Department responded to and cost involved with the drills performed in regards to Seabrook Station.

Mr. Pierce wants to remind the public about the Sand Sculpture Competition.

IX. Adjournment

Mr. Nichols MOTIONED to adjourn the public meeting. Mr. Moore SECONDED.

VOTE: 4-0-0

Chairman